SwyxPhone L66

1 Control elements

- LED
- Display
- Handset
- Numeric keypad
- Volume control
- Microphone button
- Unconditional Call Forwarding
- Option keys
- Esc key
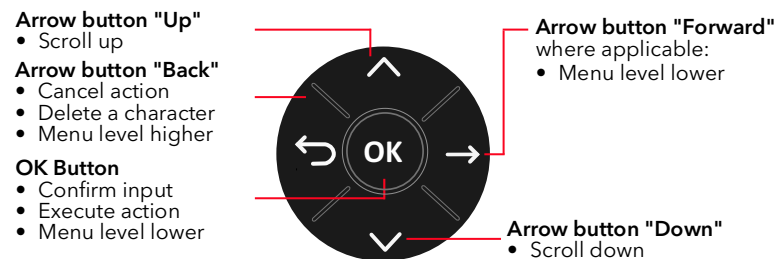- Navigation keys
- Headset button
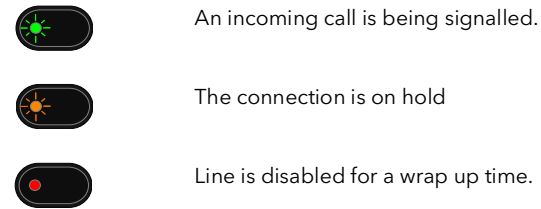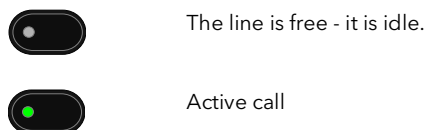- Speaker button

2 Logging on

→ Enter your PIN and confirm with OK.
  ✓ Now you can receive and place calls with your number.

3 Menu mode

→ Use the navigation buttons to navigate through the menu:

Arrow button "Up"
- Scroll up

Arrow button "Back"
- Cancel action
- Delete a character
- Menu level higher

OK Button
- Confirm input
- Execute action
- Menu level lower

Arrow button "Forward"
where applicable:
- Menu level lower

Arrow button "Down"
- Scroll down

4 LEDs

	The line is free - it is idle.
	Active call

	An incoming call is being signalled.
	The connection is on hold
	Line is disabled for a wrap up time.

5 Start call

1. Use the numeric keypad to enter the number you want to call.
2. Then, lift the handset in order to initiate the dialing procedure.

→ For using the hands free telephone, press the speaker button 🔊 .

> ℹ️ *When making outgoing external calls, you may need to dial the exchange code to get public line access.*

6 Pick up call

→ Answer the call by lifting the handset.

→ For using the hands free telephone, press the speaker button 🔊 or the OK button.

→ If a headset is connected, press the Headset button 🎧 .

7 Mute microphone

1. To mute the microphone, press the Microphone button 🔇 .
2. The microphone is switched back on when the button is pressed once more.

8 Activating the handsfree equipment during a call

You are having a call via handset and want to switch to using the hands free equipment.

→ Press the Speaker button 🔊 and keep it pressed while you put the handset on the hook.
  ✓ You are now telephoning via hands free equipment.
→ Lift the handset off the hook to deactivate the hands free equipment.

9 Initiate a second call (Call Swap)

1. Select the menu item Call swap with the arrow buttons and press the OK button.
  ✓ The first caller is put on „Hold" and hears music on hold.
2. Dial the number of the second subscriber and confirm with OK.
→ Switch between the subscribers by selecting Call swap in the menu.

10 Connecting Subscribers

You have an active call and want to transfer the call to another subscriber.

1. Use the arrow buttons to select the menu item Call transfer.
   - ✓ The first caller is put on hold and hears music on hold.
2. Dial the number of the second subscriber or select a number from the phonebook and confirm with OK.
   - ✓ The subscribers are now connected and you can go on hook.

11 Starting a Conference

You have calls on two lines and want to initiate a conference.

→ Select the menu item Conference with the arrow buttons and confirm your selection with OK.
   - ✓ You are now in a conference with both subscribers.

12 Callback on busy

You hear the busy tone when calling an internal subscriber.

1. Select the menu item Callback Request with the arrow buttons and confirm your selection with OK.
   - ✓ When the subscriber finishes the call, this is indicated with an acoustic signal. The message pick up Callback appears in the display.
2. Lift the handset to be connected to the subscriber.

If you didn't answer a Callback on busy, the list Missed Callbacks will be displayed.

13 Listening to voice message

New voicemails are displayed and additionally sent to you by email.

1. Use the arrow buttons to select the Voicemail available option.
2. Confirm your selection with OK to listen to the voicemails.

14 Configure and Enable Call forwarding

1. Select the menu item Call forwarding in the main menu.
2. Select the call forwarding type you want to modify (Unconditional, Busy, No Reply) and press OK.
3. Define whether a calls should be forwarded to Voicemail or to a phone number.
4. Confirm your entry with OK.
   - ✓ You have set the destination number for call forwardings.

Deactivating Call Forwarding quickly

→ Press the Unconditional Call forwarding button and confirm with OK.

15 Set function keys

Function keys can be used in Favorites or on a key module, if one is connected. Favorites can be configured using SwyxIt!. For further information please refer to the SwyxPhone documentation.

You can assign other functions to the Function keys of the key module using SwyxPhone:

1. Select the menu item Configuration | Function keys in the main menu.
2. Press the function key you want to configure.
   - ✓ The current function is shown on the display.
3. Select the menu item Modify with the arrow buttons and the function of your choice.
4. Confirm your selection with OK.

You can use the following functions:

Function	Explanation
Line key	Represents a further line
Speed dial	Abbreviated dialing button
Call transfer	Connects the active line and a line on hold
Do not disturb	Incoming calls are only signalized visually
Secondary call	Accept or reject a second call during a call
Caller list	Displays the last 20 incoming calls
Hold	Active line is on hold
Phonebook	Opens the Phonebooks (Personal and Global)
Redial	Displays the 20 telephone calls you have made most recently
Speaker	Switches the speaker on or off or activates a line
Pick up call	Picks up a signaled call
Call forwarding	Switches Call Forwarding Unconditional on or off
Call swap	Switches between several lines
Mute	Switches the microphone on or off during a call
Headset key	Activates/Deactivates a headset
Disconnect	Terminates the active connections
Incognito	Suppresses your telephone number for the next call
Voicemail	Starts the voicemail inquiry call
Conference	Starts a conference
Callback request	Requests a Callback

Function	Explanation
Log off user	Logs the user off (Alternatively, select the menu item Log off in the main meun to log off the current user).